

Minutes from the Neighbourhood Plan Meeting

Thursday 11th January 2018 - 7.30pm at the White Hart

1. Welcome and apologies:

Present:

Peter Kohn (PK)	Chairman/Facilities & Infrastructure/Education
Michael Bowes (MB)	Economy
Paul Javin (PJ)	Heritage and Environment
Alex Stevenson (AS)	Heritage and Environment
Steve Lavender (SL)	Housing
Tom Walsh (TW)	Housing
Jo Brindley (JB)	Publicity
Tracy Thomson (TT)	Budget and Finance
Meg Jones (MJ)	Secretarial Support
Ian Sandistock (IS)	COG
Jan Stobart	RCCE
Paul Thompson	Local resident
Miranda Thompson	Local resident
Carl Day	Local resident
Melissa Pearmin	Local resident
Clare Bailey	Local resident
Debbie Capon	Local resident
Jenny Petherbridge	Local resident

Apologies:

	Jan Stobart
Anna Appleton (AA)	Website and Survey
Michael Horne (MH)	Heritage and Environment
Jill Ward (JW)	Facilities & Infrastructure/Education
Petra Ward (PT)	Heritage and Environment

2. Minutes of the last meeting – Minutes from December meeting with MH

3. Matters arising:

(i) Parish Council Meeting

- i. TW reported from this week's PCM.
- ii. Outline application for 330 houses with care house was received from Bovis just before Christmas. Comments are required by 5th Feb. The Coggeshall planning sub-committee of parish council will be commenting on this.
- iii. Brief discussion re incinerator, meeting tomorrow eve in Witham with Priti Patel.
- iv. Next parish meeting on 18th January to specifically discuss the garden community in West Tey and possible other applications.

(ii) Joint Feering / Kelvedon Meeting

- i. PK to attend if available.

(iii) Incinerator

- i. Meeting with Priti Patel in Witham 12.1.18 at Spring Lodge.
- ii. ITV/BBC in the village tomorrow between 10am – 11am interviewing local people.

(iv) Land at Coggeshall Hamlet

- i. To be updated at next meeting.

(v) Projects group

- i. IS reported from a meeting with Stuart McDonald from the Coop in December 17. The Coop admitted that they had had a steep learning curve and are keen to engage. Meeting to be set to look at what can be done to improve Doubleday Corner in short and longer term. Lots of interest in the commercial units.
- ii. Tapestry is progressing, with 50 expressions of interest from residents and local groups.

(vi) **Survey**

- i. JB still to see the business data (to check with AA)

4. Super Objectives to Policies

- i. MB listed a summary of the policies received, to be finessed and few gaps to be filled. JB and MB planning to add all the final versions.
- ii. Design guide brief sent out PJ/TT received formal approval to start the guide with The Landscape Partnership, to be appointed by end March. AS reviewing latest landscape guidelines.
- iii. Grant funding received and Planning Consultant DAC appointed to review policies, preliminary meeting to be arranged in two weeks' time – PK to confirm available dates to AS.
- iv. Core group to liaise with the appointed firms.
- v. MB suggested he would be able to help look at local heritage.
- vi. JC suggested assessment of green fields could be done by ACOM.
- vii. AS had prepared a map with the green fields that should be preserved and to the historic centre, one of the fields is the Bovis are considering, and needs to assess all the fields for material consideration.

5. Site specific policies

- i. To be put into one policy with two sites specifically mentioned Hollingtons and Surrex sites.

6. Budget and timeline spend

- i. Majority now received.

7. BDC Draft Plan

- i. Examination of BDC local plan is taking place at Weston Stadium from 16th – 25th Jan.
- ii. Garden Communities - comments to be received 22nd Jan, PK to prepare draft and circulate with view to conclude by 19th January. JC to send word document with the 15 specific topics.
- iii. West Tey in relation to Bovis, MB advised that BDC would not be including anything for West Tey until 2025 in their plan.

8. Other Planning Issues

- i. **Monks Wood** - News on grapevine is that they may resubmit a revised application.
- ii. **Trine plans for Dutch Nursery** – meeting on 16th January at 7pm in White Hart. Number of units reduced to up to 48 units (no commercial).
- iii. **Martins Old Shop** – JB received letter saying that planning permission had been refused. It was primarily rejected because part of retail area and should remain retail, no parking etc.
- iv. **Monks farm development, Kelvedon** – on the market and fenced off.
- v. **Updates on A12 / A120** – A120 decision meant to be in the next month.
- vi. **Bovis new application** – PK advised that CNP reviewed it in the pre-application phase and will now review the planning application. TW advised that at the parish council meeting that the most effective comments will be on planning grounds and should be included by 5th February. Discussion with residents regarding this site.

9. AOB

- i. JC mentioned the Council rerunning policy writing training at Hatfield Heath on 26.2
- ii. JC would like to write an article in Oyster magazine and would like assistance PJ and TT offered.
- iii. Next parish council meeting is on 29th January, need to submit report a week prior, AS possibly able to attend.

10. Date and time of next meeting:

- i. PK to circulate dates. MJ to book White Hart.