

**Minutes from the Neighbourhood Plan Meeting  
Thursday 11<sup>th</sup> July 2019 - 7.30pm at the White Hart**

**1. Welcome and apologies:**

*Present:*

Peter Kohn (PK)	Facilities & Infrastructure/Education
<b>Alex Stevenson (AS)</b>	<b>Chairman / Heritage and Environment</b>
Paul Javin (PJ)	Heritage and Environment
Jo Brindley (JB)	Publicity
Steve Lavender (SL)	Housing
Michael Bowes (MB)	Economy
Ian Stock (IS)	COG
Meg Jones (MJ)	Secretarial Support

*Apologies:*

Jan Stobart (JS)	RCCE
Tracey Thomson (TT)	Budget and Finance
Michael Horne (MH)	Heritage and Environment
Tom Walsh (TW)	Housing
Anna Appleton (AA)	Website and Survey

**2. Minutes of the last meeting: Amendments**

Section 5.2 – ACOM to meet not BDC  
Budgets – 1 – should be reg 16 not 15

**3. Matters arising:**

i. **Planning council meetings:**

- Full meeting on 8.7 and planning meeting on 24.6
- AA now chair and 3 new parish councillors
- James would like an update on today's meeting

ii. **Meeting of joint NP groups:**

- No news

iii. **Projects Group:**

- Library appears to have achieved it's objectives
- Art Space – no movement with Barclays, so discussing whether to approach ECC to put together package with closed time of library to enhance the it.

**4. Progress of Regulation 14 - Reviewing draft plan – Everything to MB by 26<sup>th</sup> August**

I. **Community comments**

– 100's of comments IS has grouped together common themes, without making categories too tight. Next action is for all teams to take policies and apply to boxes.

II. **Stakeholder comments progress**

– AS has had updates from JB, MB and PK and majority of policies are done. David has come back with mark ups to stakeholder response document and his comments on assessment tables, AS to review 12<sup>th</sup> July.

- AS has meeting with Landscape Officer at BDC next Tuesday 16<sup>th</sup> July between 12pm – 3pm discussion to include Local Green Space policy. PK and JB might be able to join. AS to ask about desktop published version of the plan.

III. **Additional Changes List**

– there are things to be added and changed to Reg 14 document, AS has been going through the stakeholder document and will circulate for all to check. IS offered one or two people have noted private gardens have been included that need reviewing.

IV. **Section 106 Projects**

- these need to be added, Debbie has provided list of everything the CPC has put forward.
- Dutch Nursery site has £46k available under S106 for outdoor sports facilities, but want to know which projects the CPC would like to prioritise that are viable.

Suggestions could be

1. Bowling Green behind surgery – consider feasibility study
2. Petanque court
3. Upgrade of tarmac for netball court in park.

Need a discussion with CPC, next planning meeting is 29<sup>th</sup> July, so will need our ideas submitted by 22<sup>nd</sup> July. PK to action wc 15<sup>th</sup> July.

V. **AECOM**

- will need a meeting in August.

**5. Strategic Environment Assessment (SEA) / Habitats Regulations Assessment (HRA) Screening:**

- i. SEA - Screening due back on 26<sup>th</sup> July. AECOM want to meet with us to go through comments.
- ii. HRA – updated version issued, conclusion is we need to add paragraph under Policy 11. PJ requested all look over and come back with any comments.
- iii. RAMS – draft RAMs policy, AECOM did get in touch with BDW to look at their draft policy, haven't heard that there was a problem so assuming not in our remit.

**6. Village Design Guide Update TLP draft to Debbie by 17<sup>th</sup> July**

- JB, IS & MB have provided a new draft and sent back to TLP for comments and to integrate into their document. TLP should be ready by Wednesday 17<sup>th</sup> July. Bovis want to see draft, but we need CPC approval before we can release, the earliest we can get it approved through CPC is 24<sup>th</sup> July for next Extra Ordinary meeting and will need to get their "draft" to Debbie by Wednesday 17<sup>th</sup> July.

**7. Budget**

- i. **2020-21 Budget** – was submitted on 7<sup>th</sup> June and has council approval.
- ii. **DAC Update** – working on housing strategy etc and still all falls within current budget.

**8. Braintree District Council**

i. **Draft Plan**

- LUC have produced their response and key point that affect us is the land behind Coggeshall has been cut out of assessment, as Bovis has planning permission.

**9. Other Planning Issues**

i. Bovis:

Consultation on 15<sup>th</sup> July – invite to preview from 2pm. Previous meeting was okay, their architect presented ideas well.

PJ walked site last Friday and topography is undulating which if they use to that to their advantage could help avoid feeling of a big estate. IS suggested that the new Chair of Bovis might be looking for a signature project, and could this be it, can we meet with him to discuss it. PJ to arrange.

- ii. Higgins Homes plans for Dutch Nursery – response has been written and approved by CPC, will be sent to them requesting a meeting.
- iii. Martins Old Shop – withdrawn application
- iv. Updates on A12 / A120 decision – forum with ECC and Highways on 24<sup>th</sup> July
- v. Tey Road – no news
- vi. Quarry / Flood mitigation – meeting on 22<sup>nd</sup> July for CPC to present the environmental scoping document and listen to feedback.

**10. AOB**

- i. Facebook – now up to 400 followers
- ii. Meeting with developers – CPC have confirmed their approach to this tightening up the rules. David picked up on Coggeshall Town FC approach and needs to consider this to include in the Housing Strategy report. CPC have responded to the Football Club already.
- iii. Christmas Party – Tuesday 10<sup>th</sup> December, 7.30pm – MJ to book

**11. Date and time of next meeting:**

- i. 5<sup>th</sup> September 7.30pm at White Hart