

**Minutes from the Neighbourhood Plan Meeting
Thursday 29th November 2018 – 7.30pm**

1. Welcome and apologies:

Present:

Peter Kohn (PK)	Chairman/Facilities & Infrastructure/Education
Alex Stevenson (AS)	Heritage and Environment
Michael Horne (MH)	Heritage and Environment
Jo Brindley (JB)	Publicity and Survey
Michael Bowes (MB)	Economy
Paul Javin (PJ)	Heritage and Environment
Ian Stock (IS)	Projects
Steve Lavender (SL)	Housing
Tom Walsh (TW)	Housing
Michael Bowes (MB)	Economy
Jan Stobart (JL)	RCCE

Apologies:

Meg Jones (MJ)	Secretarial Support
Anna Appleton (AA)	Website and Survey
Tracey Thomson (TT)	Administration and Finance

2. Minutes of the last meeting

- Agreed

3. Matters arising

- Parish Council meeting on the 17/12/18. It was agreed that taking the PC through all the policies in detail risks the presentation being too long and indigestible. It was agreed to confine the presentation to changes since the presentation in May; the running order should be allocated sites, housing, green issues, the monitoring and review plan, design guide and aspirational projects.
- JS reported that the next joint meeting of the NP groups will be in the new year
- Incinerator:
 - AS reported that the EA has advised that the applicant has applied to the EA for an operating permit based on a 58m high stack. A potential operator for the site has now been recruited. There will be a meeting in February with ECC. ECC have commissioned a new waste plan.
- Kelvedon to Coggeshall cycle pathway project. PK reported that work on the project would not start until 2019
- Projects group:
 - IS reported that the Coggeshall Tapestry is continuing.
 - ArtSpace Coggeshall requires clarity about the issues of ownership and leasing to be resolved
- Dropbox maintenance. MB/JB have tidied up the dropbox but others should check thier files for any unnecessary files
- Tree Protection Order, approved at PC and submitted

4. Bradwell regulation 14 submission. PC approved CNP submission and responded to Bradwell

5. Draft Plan

The response to the draft from DAC was discussed and agreed to be incorporated. A discussion about whether a shorter version was needed to explain to those who would not read the main document, a rough guide. It was agreed to approach Alan Massow again with regard to the housing numbers. AS to look at strengthening the arguments. Need to revisit the village design guide in January. should Bovis go through the CNP would need to decide what to do with the new situation.

6. **Timetable and Plan delivery.** The finalised draft needed to be with the Clerk by the 10th therefore to be finished by Thursday to allow 2 days proof reading to be in time for the PC meeting on the 17/12/18. Agreed on spend for DAC, currently within running total - will need him to look at the site allocations again following the BDC Planning Committee.

List of tasks

- consultation questionnaire - to Anna to look at website version then out to group for checking
- Anna checking Survey Monkey
- Debbie will get list of statutory consultees
- list of roads for distribution
- Questionnaire bets delivered on the 5/6th, official launch on the 7th January. on website on 5th
- Village Hall drop in session on the 19th
- Meg to be asked to do the processing of results

7. **BDC Draft Plan / Garden Communities update:** Nothing new to report

8. Other planning issues.

- **Dutch Nursery:**

- PC to query section 106 going to the football club as it is in private ownership

- **Monks Wood.** New call for sites will probably include Monks Wood

- **Martins shop**

- PC referred the shop to BDC for placing a repairing order on the property as soon as possible.

- **A12 / A120**

- No news.

- **Jaggards way, telephone mast application.** CNP support for the mast application

- **Colchester Road / Bovis site.**

- The CNP objection will be led by Jo and the PC objection by Tom. PK reminded them of the absolute importance of sticking within the 3 minutes allocated

9. ANOB

10. Next Meeting

- 7.30pm on 24th January, White Hart.
- 7.30 pm on the 21st February