

Minutes from the Neighbourhood Plan Meeting  
Thursday 9<sup>th</sup> May 2019 - 7.30pm at the White Hart

1. Welcome and apologies:

Present:

Peter Kohn (PK)	Chairman/Facilities & Infrastructure/Education
Michael Horne (MH)	Heritage and Environment
Paul Javin (PJ)	Heritage and Environment
Alex Stevenson (AS)	Heritage and Environment
Michael Bowes (MB)	Economy
Ian Stock (IS)	COG
Steve Lavender (SL)	Housing
Tom Walsh (TW)	Housing
Jo Brindley (JB)	Publicity
Meg Jones (MJ)	Secretarial Support

Apologies:

Jan Stobart (JS)	RCCE
Tracey Thomson (TT)	Budget and Finance
Anna Appleton (AA)	Website and Survey

2. Minutes of the last meeting

One amendment to point 4 AECOM have applied to do screening rather than agreed.

3. Matters arising:

- i. Planning council meetings:
  - PK prepared draft report for next annual meeting 20/5/19
- ii. Meeting of joint NP groups:
  - No news.
- iii. Incinerator:
  - TW and AA attended planning meeting, awaiting formal confirmation of refusal on 16<sup>th</sup> May.
  - Awaiting EA permit application. Noted they may still appeal.
- iv. Kelvedon to Coggeshall Cycle pathway project:
  - PK to start in September.
- v. Projects Group:
  - IS advised most activity on library. Local press coverage, local march and stall at the jumble trail. The local march (informal family walk) to go from school to library on Saturday 18<sup>th</sup> May.
  - Looking at where Art Space goes next.
- vi. LUC meeting 29/3:
  - TW advised Nick commented that settlements are being tier 1 – 5 and smaller size population places should get priority assessment for infrastructure. TW will try and get link to the papers. Infrastructure problems in Coggeshall make it non-viable for key service village.

4. Progress of Regulation 14

- i. Information from Drop In 9.2.19:
  - 115 results to be added
- ii. Responses by Questionnaire / Web Analysis:
  - IS has compiled responses and PK produced draft Q&A. This is intended to go out to population of Coggeshall and needs to be very balanced, as there quite a few aspirations and comments in the research that are contradictory. PJ and all to feedback to PK by Wed 15<sup>th</sup> May and then will put to CPC for approval.

- AS suggested that we confirm we can use both CNP and CPC logos and to be signed by both.
- AS to AA to add link to the Coggeshall Facebook page.

iii. Statutory Bodies Responses (BDC):

- AS has taken all responses and organised next to the relevant policies, highlighting all relevant paragraphs.
- ALL to look at David's document and fill in column on RHS with any conclusions – to be returned to AS by 23<sup>rd</sup> May, ahead of next meeting on 6<sup>th</sup> June.
- Once completed the whole document is then sent back to David.
- Highlight anything that we need DAC help.
- AS suggested we need a separate meeting to look at all responses and compare with questionnaires.
- PJ advised £2400 in budget for assessing Reg 14.
- Coggeshall Town Football Club and their agent have requested meet up. AS propose a response that CPC can adapt and send to say we are happy to meet with them as a community asset (but not as a developer – as can't discuss anything that is pre-planning) and as reassurance regarding green/blue infrastructure question. CPC planning meeting on 28<sup>th</sup> May – AS has to submit to Debbie by Monday 13<sup>th</sup> May, PJ to comment back to AS.

iv. Housing Numbers and Housing Needs Assessment:

- Response from Allan came through today that still give developers the opportunity to go for another 100 houses. SL argued his statistics from differ from our Section 2 and his stats suggest that Coggeshall population will double that of Braintree.
- SL to prepare draft response to Allan which is correct – PK advised this needs to be formal response to Allan.

v. Response from BDC to draft Housing Strategy:

- DAC have produced draft, PJ and AS have commented already, TW and SL have comments to add.
- Which housing numbers should we use – PJ advised our numbers have been submitted to Allan and should stick with these – 11 / 16 / 325 and 69.
- TW suggested should DAC take the originally analysis and challenge this and do we need to get detailed analysis behind the housing strategy. TW advised it also didn't include Housing Policy Factors that we developed and consulted on. PJ suggested TW/SL should comment back to DAC and CC in PJ/Pk.

vi. Reviewing Contents of Draft Plan:

- We need to go back to the draft v5, after June's meeting we should be in position to redraft the draft and then in a position to move forward to Reg 15.
- JB mentioned AT Auto will need to move, and proposal is to move opposite site, but they don't have business planning as yet. If they do get planning then that would be an idea future office / business centre. Also can we name the Leisure FM business centre area as business centre.

5. Strategic Environment Assessment (SEA) / Habitats Regulations Assessment (HRA) Screening:

- We now have technical support agreed by AECOM and need to re-consult with BDC.

6. Village Design Guide

- PJ to confirm date of meeting wc 20<sup>th</sup> May

7. Budget

- PJ advised we have £2400 for Reg 14, so we need to do as much as we can before sending to David. Still need to do Basic Condition and Consultation Statements as part of this.

8. Braintree District Council

Draft Plan

- TW advised re latest timeline of BDC local plan

Section 1 including garden community – later 2019

Section 2 other housing plan – 1-2 years

- Eastern Park Garden Community, Uttlesford / Western Braintree Community, Rayne – have funding for fast track planning works

i. RAMS update

- Nothing to add

9. Other Planning Issues

i. Bovis:

CPC agreed to meet with Bovis and asked for 3 representatives from CNP – proposed 4 members to attend: PJ, IS, AS & JB, and MH to attend from CPC. AS to reply to Debbie.

ii. Trine plans for Dutch Nursery: Need to see what BDC have put in S106 requirements.

iii. Martins Old Shop:

Repair notice should be served – MH to check with Debbie.

iv. Update on A12 / A120 decisions: No news

v. Tey Road: No news is going ahead

vi. EA Plans: Meeting 22nd May at 3pm at Christchurch

vii. Updates on other planning decisions: No

10. AOB

i. The Oak on the Essex Way has got a TPO on it.

11. Date and time of next meetings:

i. 6<sup>th</sup> June 7.30pm at White Hart

ii. 11<sup>th</sup> July 7.30pm at White Hart

(MJ to cancel 30<sup>th</sup> May booking)